

#### **UPPER SCHOOL - AT-HOME STUDY PROGRAMME**

## **Programme Guidelines and Contact Details**

## 1. Programme Guidelines

## **Upper School Academic Packs**

Before the close of school each student was prepared as per the below:

- Each student was issued with a Pacesetter (for each subject) this is an outline of academic outcomes (per subject) per week where the students take ownership of their learning and helps them self-motivate in order to achieve the desired academic learning.
- Each student was signed up to a WhatsApp Group (for each subject), as well as for Google Classroom and/or Moodle accounts.
- Grade 11 and 12 students received USBs (memory sticks) with Portfolio Material (videos, powerpoint presentations and extra material).
- Should your child not have an academic pack please contact Deputy Head, Mme Marie Reynolds on the contact details below.

### **Teacher Support**

- All US teachers are available daily from 07h30 to 15h30, as of 15 April 2020.
- Subject Teachers will send out a daily WhatsApp message outlining outcomes for the day in line with Pacesetters provided to each student per subject (where necessary).
- Subject Teachers will book pre-determined times to address whole classes via Google Classroom, Webex Meetings or Moodle.
- Tutors will check on their Tutees bi-weekly.

# Recommended daily schedule

- Each student is to set aside between 4 6 hours daily (as required according to academic needs) between 07h30 and 20h00 each day.
- Students should not spend more than an hour at a sitting, with a 10-15 minute comfort break between sittings.

## 2. Contact Details

**Academic Queries:** Parents are advised to contact their children's Subject Teacher directly for clarity on any academic issues.

Technical Assistance: Parents are advised to contact their child's Grade Head for technical assistance.

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Grade 8	Rre Elias Ditshwene	elias.ditshwene@lebonecollege.co.za	
		(082) 785 2256	
Grade 9	Mme Andiswa Mbangeni	andiswa.mbangeni@lebonecollege.co.za	
		(083) 543 1275	
Grade 10	Mme Anri Frey	anri.frey@lebonecollege.co.za	
		(082) 403 5440	
Grade 11	Mme Amanda Goosen	amanda.goosen@lebonecollege.co.za	
		(082) 967 0608	
Grade 12	Mme Alet Georgalli	alet.georgalli@lebonecollege.co.za	
		(079) 801 0959	



## **Information on Academic Packs:**

Deputy Head -	Mme Marie Reynolds	marie.reynolds@bafokeng.com
Academics		(071) 864 5240

# **Counseling support:**

Counsellor	Rre Anton Reynolds	anton.reynolds@lebonecollege.co.za (083) 280 3071
Counsellor	Dr. Heidi Human	heidi.human@lebonecollege.co.za (084) 556 3576

# **Pastoral support:**

Deputy Head -	Rre Luciano Antonio	luciano.antonio@lebonecollege.co.za
Pastoral		(082) 306 3150



### **LOWER SCHOOL - AT-HOME STUDY PROGRAMME**

**Programme Guidelines and Contact Details** 

### 1. Programme Guidelines

## **Lower School Academic Packs**

• Before the close of Term 1 each student was issued with an academic pack which contained the school work to be completed between 15 and 30 April 2020. Should your child not have an academic pack please contact your child's Class Teacher.

## **Teacher Support**

- All Class teachers are available daily from 07h30 to 14h30, as of 15 April.
- Class teachers will send details for specialist subject teachers (Setswana, IT and Afrikaans) on the WhatsApp group, so that parents can contact these teachers, if required.

### Recommended daily schedule

- Class Teachers will send out a daily WhatsApp message outlining the agenda for the day in line with the academic packs provided to each student.
- The WhatsApp message will include the recommended timeframe for the work to be completed, as well as the expectation for students and parents each day.

### 2. Contact Details

**Academic Queries:** Parents are advised to contact their children's Class Teacher directly for clarity on any academic issues. Further academic queries may also be addressed with the relevant Head of Department, as per the below.

HOD: Grade R-3	Mme Michelle Birks	Michele.Birks@lebonecollege.co.za
		(082) 314 0618
HOD: Grade 4-7	Mme Ursula Venter	ursula.venter@lebonecollege.co.za
		(082) 926 3699

### **Counseling support:**

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Counsellor	Mme Gikmah Pieterse	Gikmah.Pieterse@lebonecollege.co.za
		(081) 574 6912

## **Pastoral support:**

	Deputy Head –	Mme Petra Marais	Petra.Marais@lebonecollege.co.za
	Lower School		(082) 781 3301